

PRUDENCE CRANDALL CENTER

Empowering Healing & Hope since 1973

Job Posting

Prudence Crandall Center, Central CT Job Posting	
(Job Title) Part-Time Data Quality Specialist	(Starting Salary Range) \$23,000 – \$30,000
<p>(Position Impact Statement) <i>Make a lasting and meaningful difference with one of CT's exemplary nonprofits in the lives of adults and children who are rebuilding their lives after impacts of domestic violence.</i></p> <p>(Position Overview) Lead the effort to enhance our ability to demonstrate our impact in client's lives and bring our data and reporting to the next level. Coordinate data analysis and consult on data improvements to maximize efficiencies as you oversee data collection, monitor the accuracy and timeliness of data input, and compile reports on service data and outcomes.</p>	
<p>What makes PCC a great place to work? A leadership team that's passionate about:</p> <ul style="list-style-type: none">• Listening to needs and concerns.• Empowering and building resilience through training and development.• Ensuring a compassionate and family-friendly environment – work/life balance is strongly supported	
<p>About Prudence Crandall Center Renowned and highly respected for its positive impacts and continual growth, since 1973 Prudence Crandall Center provides a safe haven for victims of domestic violence in CT. Through their continuum of services, PCC impacted 9,900 adults and children in 2022... and they're expanding due to a progressive leadership team, committed and highly competent staff, and strong community support.</p> <p>Highly praised and well thought of by community and government leaders, like the congressional delegate who recently remarked that, "If you haven't been inside this building, it is so incredibly impressive...I was blown away." And a local Mayor stated, "People think it is just a shelter...it's so much more." A community leader remarked, "I'm honored to work beside them every day. They are the true heroes."</p> <p>What is PCC focusing on? Continuing to grow, including expansion and enhancement of housing services and children's advocacy programs. And, continuing their DEI journey to ensure inclusiveness and sense of belonging for all of their staff and those they support.</p>	
<p>Who are we looking for? A well-organized and skilled professional with:</p> <ul style="list-style-type: none">• Strong knowledge of quality improvement strategies, data collection and data management;• Preferred experience with client databases specifically ETO, Salesforce and/or CaseWorthy;• Strong organizational, analytical and problem-solving skills;• Strong communications skills with the ability to work with diverse groups of individuals including stakeholder engagement;• Experience with quality improvement goal setting, quality assurance monitoring, and data collection and analysis in the health care or behavioral health care fields and/or a non-profit organization;• Master's degree or graduate candidate preferred. Substitutions for individuals who have direct data quality analysis and improvement experience and individuals with lived experience;	

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- Excellent computer skills (Microsoft Word, Excel, Outlook);
- A strong drive for results with proven passion for data quality and integrity;
- Takes initiative and/or independent action to ensure work responsibilities are carried out fully and timely;
- Reliable ability to travel locally; some remote work possible