

PRUDENCE CRANDALL CENTER

Empowering Healing & Hope since 1973

JOB DESCRIPTION **Full Time Bilingual Counselor**

About Prudence Crandall Center:

- Established in 1973 in New Britain, we are the **oldest domestic violence program** in Connecticut and one of the oldest nationwide, our emergency shelter is the largest in the state.
- Today, we are **one of only a few agencies in the nation** offering the continuum of shelter, housing and support services needed to meet the complex needs of those who have experienced domestic violence, helping them move forward to safe, self-sufficient lives, free of violence.
- Our **40 staff members** experience a **work environment** that encourages healthy work/life balance, offers flexibility, and fosters team spirit, professional development, and creativity.
- Focused on our mission, we seek to **inspire others** who share the same passion for our cause. We are **committed to addressing and enhancing diversity, equity and inclusion** across our services, staff, and board. We are poised for continued success and excited about our future.
- **The impact we are having** in the lives of our clients and their children **is inspirational** and provides the motivation we need to continue our work to end domestic violence.

About this position:

This position provides client-centered, trauma-informed and empowerment-based advocacy, counseling, information, referrals and related services to victims of domestic violence and their children. The Bilingual Counselor will work across departments to provide a seamless approach to integrated client services that incorporates promising practices and leads to positive outcomes.

Qualifications:

- Bilingual (Spanish/English) required
- Bachelor's degree required
- Prefer experience in the counseling field and/or in a similar position
- Prior group facilitation
- Ability to work independently
- Excellent oral and written communication skills
- Experience working with diverse populations

Local travel may be necessary, reliable transportation required

Primary Responsibilities:

- Provide individual counseling and crisis intervention
- Develop individual safety plans with all clients

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- Provide information, referrals, and advocacy
- Provide assistance and advocacy for Spanish speaking individuals as they navigate Civil and Criminal Court proceedings
- Provide outreach to victims referred through the Lethality Assessment Program (LAP)
- Serve as a liaison and advocate for individuals as they navigate various community service providers
- Develop and facilitate support groups for Spanish speaking individuals
- Network with other agencies to increase knowledge of our services
- Ensure client confidentiality as outlined in the Center's Confidentiality Policy

General and Related Responsibilities:

- Assist in additional agency operations as requested.
- Actively participate in staff trainings and meetings.
- Acquire and maintain certification as a Domestic Violence Counselor.
- Represent PCC at community meetings as requested.
- Attend CCADV meetings/trainings as required.
- Assist in fundraising and community awareness activities and agency functions.
- Record and compile statistics as required.
- Perform related duties as required and/or deemed necessary.

This position is full-time and is non-exempt from the provisions of wage/hour laws. The Bilingual Counselor reports to the Director of Advocacy and Community Engagement. The hours will vary and will include evenings and weekends for an average of 40 hours per week.

Prudence Crandall Center, Inc. is an equal opportunity employer. All employment is at will and no employment contract shall be construed from any action, document or statement of the employer.